|  |  |
| --- | --- |
| **BUSINESS ACUMEN** | **COMMUNICATION** |
| Identified Areas of Development *(include progress timeline)*1. Click or tap here to enter text.
2. Click or tap here to enter text.
3. Click or tap here to enter text.
 | Identified Areas of Development *(include progress timeline)*1. Click or tap here to enter text.
2. Click or tap here to enter text.
3. Click or tap here to enter text.
 |
| **INTERPERSONAL SKILLS** **(Managing Up, Down & Across)** | **HR PROCESSES AND POLICIES** |
| Identified Areas of Development *(include progress timeline)*1. Click or tap here to enter text.
2. Click or tap here to enter text.
3. Click or tap here to enter text.
 | Identified Areas of Development *(include progress timeline)*1. Click or tap here to enter text.
2. Click or tap here to enter text.
3. Click or tap here to enter text.
 |

**Targeted Development in Relation to Established Goals *(Administrative Competencies Template)***

**Date Completed:** Click or tap to enter a date.